



Office of the City Clerk

Weekly Report – for Week Ending August 5, 2016

OFFICE OF THE CITY CLERK – PROJECTS AND STATUS

Elections

To date, the Election Division has received 696 applications for temporary employment for the 2017 Municipal Elections. The employment period is from July 2016 to May 2017. Staff is currently reviewing applications and conducting interviews.

Outreach staff is developing a plan and scheduling events for National Voter Registration Day, scheduled for Tuesday, September 27th.

The Cannabis Activity Permits and Regulation initiative was approved for circulation on Tuesday, August 2. Proponents would like to have the initiative placed on the March 2017 ballot, so they plan to submit their signatures to the City Clerk for review by October 2016.

Records Management

The City Archives provided a tour to staff of the Natural History Museum's Seaver Center for Western History Research. Archives also received two requests to provide tours to delegations from the People's Republic of China.

Systems

A walk-thru of the electronic speaker card application in Council Chambers took place last Thursday, July 28th. This electronic process would replace the current physical card, where the public manually fills out the card and hands it to the Sergeant-at-Arms.

Administrative Services

Five former Empower LA (ELA) staff are being transitioned into the City Clerk, with four new-hires expected by December 2016. The five employees will remain on ELA's office on the 20th floor, but will be moved to the City Clerk's office in August.

Issue(s)

Due to City Hall access issues caused by protesters, the PLUM Committee cancelled its scheduled meeting.

Approximately 15,000 boxes have been transferred from Iron Mountain, the prior storage record contractor to Storetrieve, the new contractor. We continue to work with Iron Mountain to negotiate a faster rate of transfer.

Upcoming

The Business Improvement Districts are planning the following:

- 1st and 3rd Thursday in Historic Downtown San Pedro (corner of Mesa and 6th St: a concert series.)
- Downtown Center BID - Sunday, August 7, 2016: A new installation at Pershing Square called "Liquid Shared" by Poetic Kinetics & AAUs.
- Arts District LA BID - August 13, 2016 is Rock Day LA: Food/music from 10 am – 4 pm at 585 S. Santa Fe Avenue.
- Hollywood Entertainment District & Sunset and Vine BIDs – Hollywood's Cinecon Classic Film Festival Labor Day weekend.